



COPIES OF THIS AGENDA  
ARE AVAILABLE FROM THE  
NEIGHBORHOOD  
INFORMATION SERVICE AT  
THE CENTRAL AND ALL  
BRANCH LIBRARIES

**AGENDA**  
**COMMISSION ON THE STATUS OF WOMEN**  
**REGULAR MEETING**  
**November 13, 2017**

**MEMBERS**

Lorena Yopez-Hernandez, Chair, District 7  
Norma Estela Fernandez, Vice-Chair, Mayor  
Evan Kendal McCrary, District 1  
Lorraine Montgomery, District 2  
Nichelle Holliday, District 3  
Charlotte Bland, District 4  
Jessica C. Rivas, District 5  
Anne Wolf, District 6  
Marna Cornell, At Large/D2

**STAFF**

Maricela Galvez, Community Services Supervisor II  
Valerie Carrillo, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

**COMMISSION ON THE STATUS OF WOMEN: MISSION STATEMENT**

The purpose of the commission is to advise the council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

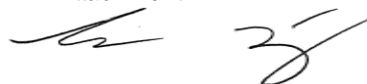
*Materials related to an item on this Agenda submitted to the Commission on the Status of Women after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.*



**AGENDA  
COMMISSION ON THE STATUS OF WOMEN  
REGULAR MEETING  
November 13, 2017  
6:30 P.M.  
JACKIE ROBINSON CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**  
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, OCTOBER 9, 2017\***
- 4. OLD BUSINESS**  
**INFORMATION ITEM ONLY**
  - TALKING POINTS (OBJECTIVE #6)
  - SOCIAL MEDIA UPDATE (OBJECTIVE #9)
  - WORK PLAN FY 17/18
- 5. NEW BUSINESS**  
**INFORMATION AND ACTION ITEMS**
  - ASSOCIATION OF CALIFORNIA COMMISSIONS FOR WOMEN (ACCW) (OBJECTIVE #15)
  - YOUNG AFRICAN AMERICAN WOMEN'S CONFERENCE (OBJECTIVE #6)
  - LETTER CAMPAIGN (OBJECTIVE #5)
  - MASTER CALENDAR
  - LEAGUE OF WOMEN VOTERS JANUARY 2018, CO-SPONSOR EVENT
- 6. REPORTS, COMMENTS, UPDATES**  
**INFORMATION AND ACTION ITEMS**
  - STAFF REPORTS
  - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
  
- 8. ADJOURNMENT**

\*Attachment



---

Lorena Yopez-Hernandez, Chair  
Commission on the Status of Women

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 09 day of November 2017, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Valerie Carrillo, Recording Secretary  
Human Services and Recreation Department

**DISTRIBUTION:**

Commission on the Status of Women  
City Council  
City Manager  
City Attorney  
City Clerk  
Central Library  
Public Information Officer  
La Opinion  
Los Angeles Times  
Pasadena Journal  
Pasadena NOW  
Pasadena Star News  
Pasadena Weekly

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación.

Items on the agenda may not be called in the order listed.

**3.**

**Minutes of October 09, 2017**

**\*MINUTES\***



**CITY OF PASADENA  
COMMISSION ON THE STATUS OF WOMEN  
REGULAR MEETING  
OCTOBER 09, 2017  
6:30 P.M.  
JACKIE ROBINSON COMMUNITY CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA CA 91103**

**COMMISSIONERS PRESENT:** Chair Lorena Yepez-Hernandez, Vice Chair Norma Estela Fernandez, Commissioners Evan Kendal McCrary, Lorraine Montgomery, Nichelle Holliday, Charlotte Bland, Jessica C. Rivas, Anne Wolf

**COMMISSIONERS ABSENT:** Marna Cornell (excused)

**STAFF PRESENT:** Karla Covarrubias – Executive Assistant, Valerie Carrillo – Recording Secretary

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Yepez Hernandez called the meeting to order at 6:33 P.M. Valerie Carrillo called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT**

Lida Soulikhian, she spoke about her autobiography book she wrote for women and presented a copy to the Commission.

**3. REVIEW AND APPROVAL OF MINUTES, September 11, 2017**

After review, it was moved by Commissioner Wolf and seconded by Vice Chair Fernandez to approve the Minutes of the September 11, 2017 meeting. (Motion unanimously carried) (Absent: Cornell) (Abstain: Bland, McCrary)

**4. OLD BUSINESS**

**INFORMATION ITEM ONLY**

▪ **WORK PLAN FY 17/18**

The Work Plan was reviewed by the Commissioners

▪ **YWCA RACIAL JUSTICE BREAKFAST (OBJECTIVE #8)**

Chair Yepez-Hernandez and Commissioner Holliday met with Lola Osbourne, Deputy Director of Human Services and Recreation Department to request funding from the City for the purchase of half a table at the Breakfast, Ms. Osbourne informed the Commissioners that the City is not able to provide funding at this time.

Commissioner Wolf mentioned that she purchased four seats for the Breakfast and offered the other three to the Commissioners. Discussion followed.

After discussion it moved Commissioner Wolf and seconded Commissioner Bland that Commissioners Yepez-Hernandez, Holliday, Bland and Wolf represent the Commission at the Breakfast as guests of Commissioner Wolf. (Motion unanimously carried).

- **UPDATE ON SURVIVAL GUIDE DISTRIBUTION (OBJECTIVE #3)**  
Staff Carrillo provided an update.

## **5. NEW BUSINESS**

### **INFORMATION AND ACTION ITEMS**

- **HUMAN SERVICES AND RECREATION DEPARTMENT PRESENTATION (OBJECTIVE #13)**  
Item tabled for January meeting.
- **TITLE IX (OBJECTIVE #14)**  
Item tabled for November meeting.
- **SURVIVAL GUIDE PLANNING (OBJECTIVE #3)**  
Chair Yepez-Hernandez and Commissioner Holliday met with a representative of the Junior League of Pasadena to discuss the Pasadena Help website and possible collaboration.
- **SOCIAL MEDIA (OBJECTIVE #9)**  
During the meeting with Chair Yepez-Hernandez, Commissioner Holliday and Deputy Director Lola Osbourne it was discussed how the Commission can disseminate information to the public, Ms. Osbourne provide the Commissioners with suggestions such as the Commission providing information to staff for the Human Services and Recreation Department's monthly Newsletter.
- **DEVELOPMENT OF COMMISSION TALKING POINTS (OBJECTIVE #6)**  
Commissioner Holliday provided a "Fact Sheet" draft copy to the Commissioners to review and email their thoughts and suggestions to staff Carrillo, to add to the Fact Sheet.
- **SOUTHERN CALIFORNIA WOMEN'S HEALTH CONFERENCE (OBJECTIVE #8)**  
Commissioner Holliday will follow up with Commissioner Cornell regarding sharing a table with The League of Women Voters.
- **LETTER CAMPAIGN (OBJECTIVE #5)**  
Item table for November meeting.
- **BETTER HEALTH BETTER LIFE WOMEN'S CONFERENCE – VILLA-PARKE, NOVEMBER 18, 2017 (OBJECTIVE #13)**  
Staff Carrillo will email the flyer to all Commissioners.

- **ASSOCIATION OF CALIFORNIA COMMISSIONS FOR WOMEN UPDATE (OBJECTIVE #15)**

Item tabled for November meeting.

## **6. REPORTS, COMMENTS**

- **STAFF REPORTS**

- The following report was given by staff:  
Latino Heritage Parade & Jamaica Festival on October 14, 2017, 11:00 A.M. – 4:00 P.M., at Villa-Parke Community Center; Fall Festival on October 28, 2017, 3:00 P.M. – 7:00 P.M., at Victory Park Center

### **A. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Wolf announced that a prior Commissioner has a box of Commission items to return to the Commission.

Commissioner McCrary announced that the Young African American Women's Conference Planning Committee meets on October 17, 2017, and are seeking volunteers.

Commissioner Bland announced that the National Association Commission for Women Conference will be held in Los Angeles in 2018 and provided a brief report on the Men and Boys and Women and Girls of Color Conference that she attended.

### **B. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

Commissioner Wolf suggested the Young African American Women's Conference Planning Committee meeting.

## **7. ADJOURNMENT**

It was moved (Commissioner Wolf) and seconded (Montgomery) to adjourn the regular meeting. (Motion unanimously carried) (Absent: Cornell) The meeting was adjourned at 8:42 P.M.



Valerie Carrillo, Recording Secretary  
Human Services and Recreation Department